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**COMMUNITY DAY SERVICES PROGRAM**  
Visitor Policy During COVID-19

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## **I. Purpose**

To establish and describe policy and procedures for visitors to New Star day services facilities during COVID-19 recovery.

This policy is in effect for specific counties that New Star serves when the Community Levels for those counties determined by the CDC are at "high."

## **II. Policy**

Visitors to New Star day services facilities must agree to adhere to the following guidelines to prioritize the health and safety of all New Star consumers and staff. In addition to the following procedures, New Star visitors are assumed to understand the health risks of COVID-19 and the importance of taking steps to minimize exposure for everyone in New Star buildings. This policy applies to all buildings operated by New Star for day services activities; it does not apply to CILA homes or ICILA apartments.

## **III. Procedures**

### **A. General Visitor Rules**

- Visitors will be required to wear a face covering in areas where there are consumer activities. New Star will make a small supply of masks available for visitors who come without a mask which can be received at the front desk at each location.
- Visitors are required to sign-in when they arrive.
- Visitors will be asked, to the greatest extent possible, to maintain social distancing with the consumer that they are visiting and other consumers and staff.

### **B. Before and After the Visit**

Before the Visit:

- It is preferred that visits be scheduled at least 48 hours in advance.
- Visitors are encouraged to use hand sanitizer before and during their visit.

After the Visit:

- Visitors are encouraged to use hand sanitizer upon termination of their visit.

### **C. Subject to Change Clause**

- These policies and procedures are subject to change as the situation in Illinois regarding COVID-19 also changes. As the governor and other municipalities update their regulations, this document will be updated as new information unfolds.