

REQUEST FOR PROPOSALS

FOR SOFTWARE TECHNOLOGY CONSULTANT

TO SELECT A CONSULTANT FOR THE DEVELOPMENT OF AN EXCLUSIVE MOBILE SOFTWARE APPLICATION AND CONTENT MANAGEMENT SYSTEM

- Date September 4, 2017
- Deadline for proposals: October 9, 2017
- Contact Person: Jeff Gajewski
(708) 755-8030 x 2227
jgajewski@newstarservices.org

Background:

New Star is a 501(c)(3), not-for-profit organization whose mission is to provide choices and opportunities for persons with disabilities and their families through a culture of innovation and caring to enrich their lives and maximize their independence. Collectively, we offer our clients and their families over 110 years of history and experience in providing job training and employment, daily life skills enrichment, senior care, residential services, and special recreation to over 650 children and adults with intellectual and developmental disabilities residing in the Chicagoland area and Northwest Indiana.

Intent:

New Star is requesting proposals for a software technology consultant to develop an easy-to-navigate, mobile-friendly application (App), driven by a cloud-hosted Content Management System (CMS), which provides families and riders with disabilities linkages to transportation options.

Summary of Project:

The consultant shall write the code necessary to develop proprietary technology, which will be owned exclusively by New Star and/or its designated partners. Technology shall include a cloud-hosted Content Management System (CMS) with varying account logins/privileges in which to collect, store and transmit all data to a mobile-friendly Application (App).

The CMS will be hosted by New Star. The mobile-friendly App will also collect information from the end-user, and must feature multi-lingual support, larger text, and voice commands. No financial transactions will occur from within the App, and it will be free to download. However, there will be nominal, annual licensing fees for participating agencies to register their agencies/accounts within the CMS. Therefore, the CMS must have the ability to collect payments from agencies per an annual licensing plan determined by New Star.

The development of the technology will include a pilot run to work out any potential bugs. The final App shall be available in both iOS and Android platforms.

Submission of Proposals:

1. Proposals must be submitted electronically to JGajewski@newstarservices.org on or before October 9, 2017.
2. Proposals must include the following.
 - a. Provide a brief history of your company, including years in the software development business, and what makes your company unique. Include your company's customer service philosophy.
 - b. List the name, title, mailing address, telephone number, facsimile number, and e-mail address of the contact person for this proposal.
 - c. Provide the name(s) and resume(s) of the key staff(s) working on the project, their area of expertise, and a brief statement as to why each is qualified to work on the project.
 - d. List three current clients/references for whom you provide services related to this RFP. For each client, specify the type of work performed by your company, and include the name, title, address, fax number, and phone number of a contact person we may contact as a reference. For each client, please list the application developed, and a link so we may review the application.
 - e. Please indicate any other services, capabilities or experience that differentiates your company from your competition.
 - f. Provide a complete proposal, including costs, outlining the detail of the scope of services your company would provide, how your company would accomplish the work described, and a timeline to complete the project.
3. A mandatory bidders' conference is scheduled on September 18 at 11:00 a.m., at New Star's Dolton Campus, 1624 E. 154th Street, Dolton, IL 60419. The purpose is to discuss the scope of the project in greater detail. All bidders will be required to sign a non-disclosure agreement at the time of the meeting. Following the meeting, bidders requiring more information shall direct their questions to Jeff Gajewski no later than September 29 at 4PM. Responses shall be provided via email to all bidders by October 2 at 4PM.
4. Finalists selected for evaluation prior to selection may be required to make an oral presentation of their proposal to New Star.
5. New Star reserves the right to reject any or all proposals and be the sole judge of the proposal.